



San Diego Gas & Electric

INTERNAL CORRESPONDENCE

TO M. L. Strong

DATE August 13, 1991

FROM M. J. Loper

FILE NO. EMD 120

SUBJECT APPRENTICE MECHANIC/MECHANIC TRANSFERS

Recently a question came up relative to the transfer possibilities of apprentice mechanics and mechanics in the Electric Production Department. Since it has been a number of years since bids have been issued for apprentice mechanics and mechanics, it is appropriate to reiterate past practice for this job classification in the EP bid group. The practice has been as follows:

When a vacancy exists in the apprentice mechanic or mechanic job classifications, standard practice is to check for Transfer Requests in the mechanic classification first. If no Transfer Requests exist, then the apprentice mechanic classification is checked. "The opportunity to transfer will be offered first to those who have so requested, commencing with the one having the longest record of continuous service with the Company, provided their ability, experience, and qualifications are sufficient and equal."¹ Transfer Requests must predate the Personnel Requisition.

For clarification, some explanation is relevant. If a Transfer Request exists for both an apprentice mechanic and mechanic, the mechanic's Transfer Request is honored because of unequal ability, experience, and qualifications: the mechanic is more qualified. If two mechanics had transfer requests which predate the submittal of the Personnel Requisition, the mechanic with the longest record of continuous service with the Company is transferred.

M. J. Loper

cc: R. E. Baldwin
B. E. Alfonso
S. B. Allman
R. J. Lennon
H. B. Stoehr

¹ SDG&E/IBEW Amended Agreement, Executed December 21, 1990, Article II.71, pg. 28.